

▼ **Registration** ▼

- Group registration is necessary so that reservations use Tetsugakudo Kyudo-jo in a group.  
The registration charges are free.  
※The double registration of a group person registering itself is not possible anymore in Kyudo-jo.
- Personal registration is necessary for personal use (only as for the Kyudo). The registration charges are free.  
※ Refer to the following 「procedure flow of the personal registration」

[**Kind of the group registration**]

**Registration window : Tetsugakudo park administrative office**

**Window time in : from 9:00 to 17:00**

1. 「**Kyudo group**」 = You can use it on a use day given priority to Kyudo group.  
With the one (\*1) 20 years or older as a representative, and with all of members is the one who personal use of **Tetsugakudo Kyudo-jo** was accepted, it is the group that is higher than five people who the majority falls under either of (1) ~ (3) as follows
  - (1) The person who lives in Nakano-ku
  - (2) The person who works in an establishment in Nakano-ku
  - (3) The junior high school student who is higher than an eighth grader going to school, and a high school student, a university student, a technical school life, in a school in Nakano-ku.(\*1) The club activities advisor of the school or a ranked person (more than four steps of federation of public interest foundation all-Japan Kyudo authorization) 20 years or older
2. 「**An item group except the Kyudo**」 = You can use it on a use day given priority to an item group except the Kyudo.

With the one 20 years or older as a representative, and with all of the member is more than primary schoolchild, it is the group that is higher than five people that the majority falls under either of (1) ~ (3) mentioned above

[**Things necessary for registration**]

The things of present address, a full name, date of birth mentioned with the following documents within the expiration date) and the grade authorization certificate (a copy) of the representative.

Either of -- ● A driver's license, a driving career certificate, ● Health insurance card,  
● Basic Resident Register card (with the photograph of the face), ● the passport

- ※ A person of working needs the working certificate in addition, too (when but we understand that it is an establishment in Nakano-ku with a health insurance card, as for the working certificate, unnecessary)
- ※ A person of attendance at school needs the student registration certificate, in addition, too (if but there is a mention of an address, a full name, the date of birth on a student handbook and the student identification card, as for the student registration certificate, unnecessary)

- ※ The representative (an applicant) take the original of proof documents. Other people do not mind even copying. (if an address is listed in the back side in a health insurance card, a driver's license, the copy of both sides is necessary.)
- ※ The proof documents that have expired are not available.
- ※ After confirming the proof documents, we return them except a working certificate and a student registration certificate.
- ※ Because even a family except the person himself has the acquisition, the resident's card does not accept it as a certificate.
- ※ The photograph presentation with the digital gadget and the thing which the address including the public utilities charges receipt was listed in do not accept it as a certificate.

With the proof documents mentioned above, please come to the registration window from 9:00 a.m. to 5:00 p.m., we have you fill in a matter necessary for a registration application. After having performed the confirmation with proof documents, I publish a member's card.

**[A procedure flow of the personal registration]**

1. As for the personal registration, one considerably more than eighth grader in a junior high school and the third grade having one set of bow tool to use for Kyudo becomes a target person.
2. The authorization of the safe instructor (\*2) is necessary for the personal used one for the first time in Kyudo-jo. With Kyudo-jo ticket vendor, please fill in a list with full names in reception in purchasing a use ticket.
  - (\*2) A placement day of the safe instructor: Wednesday and Thursday : the afternoon and the night.  
The second and the fourth Saturday : the morning, the afternoon.
  - When personal use is not possible by the business of the designated manager, the authorization of the safe instructor is not possible, and please refer beforehand to Tetsugakudo park administrative office.
3. To the personal use who received authorization, please fill in a matter necessary for a Kyudo individual use application.
4. After the confirmation and the approval of the safe instructor and the institution manager, a registration procedure becomes the completion. (\*3)
  - (\*3) In the case of a junior high school student, please submit a written oath other than an application by all means.

**▼ Institution summary ▼**

[Opening time] from 9:00 a.m. to 9:30 p.m. (whole year)

[A closure day] The first Thursday September; The year-end and the beginning of the year: 12/29 -- 1/3

[Use division]

Days		Mon.	Tue.	Wed.	Thur.	Fri.	Sat. & Sun.	
Week		Every week					1・3・5	2・4
Morning	9:00 to 12:30	G	K・G	K・P	G	K・G	K・G	K・P※
Afternoon	13:30 to 17:00	G	K・G	K・P※	K・P※	K・G	K・G	K・P※
Night	18:00 to 21:30	G	K・G	K・P※	K・P※	K・G	G	G

**[G (group), K(Kyudo), P(person)]**

- G …competition except for kyudo can be reserved priority in advance by lot.  
But if no reservations until a week before, can be turned to K・P (can practice personally only for Kyudo) .
- K・G …Which Kyudo team can be reserved priority in advance by lot.  
But if no reservations until a week before, can be turned to K・P (can practice personally only for Kyudo)
- K・P…Only Kyudo who is registered in advance and want to practice personally
- ※ … posted a instructor
  - Please contact us if you want to use for competition except for Kyudo.

※ Please talk with the item etc., ... Light exercises and the Tai chi except the Kyudo, to Tetsugakudo park administrative office.

**[Group reservations usage of the Kyudo-jo]**

(1) The application method of the use day given priority to a group of the Kyudo

	16th of the moon three months ago	The first day of the moon two months ago	Two weeks ago	One week ago	A use day
The application for Kyudo group	○————○				
The application for group except the Kyudo	○————○				

- I start the lottery for the Kyudo group at 10:00 of 16th of the month three months ago in Tetsugakudo park administrative office.
- A person must pay the fee of the frame which got the right to use in a lottery to Tetsugakudo park administrative office by the last day three months before the use day from a lottery day, and then this right to use becomes this reservation. When there is not payment, the right to use of the frame becomes extinct within a period.
- About the frame of the use day given priority to a Kyudo group after the first day two months ago without this reservation than "Nakano-ku institution reservation system", a person can make a reservation.
- A person is not available about the frame that the meeting and the lesson by the social education group are planned.

(2) The application method (used only an arrow way) of the use day given priority to a group of the item except the Kyudo. (Only for use of "Yamichi")

	16th of the moon three months ago	The first day of the moon two months ago	Two weeks ago	One week ago	A use day
The application for group except Kyudo	○————○				
The application for Kyudo group	○————○				

- I start the lottery for the group except the Kyudo at 10:00 of 16th of the moon three months ago in Tetsugakudo park administrative office.
- A person must pay the fee of the frame which got the right to use in a lottery to Tetsugakudo park administrative office by the last day three months before the use day from a lottery day, and then this right to use becomes this reservation. When there is not payment, the right to use of the frame becomes extinct within a period.
- About the frame of the use day given priority to the group except the Kyudo after the first day two months ago without this reservation than "Nakano-ku institution reservation system", a person can make a reservation.
- A person is not available about the frame that designation business is planned.

- ◇ The group use frame without a group application by one week becomes the Kyudo individual use frame.
- ◇ Please perform inquiry and a reservation of the space situation than 「Nakano-ku institution reservation system」. You can use the system mentioned above from a PC, a smartphone, a cell-phone, a user terminal. In addition, please apply after having done group registration beforehand.
- ◇ Please pay the fee for use for the tentative reservation after the first day two months before the use day in advance to Tetsugakudo park administrative office (when within 14 days until a use day before a use day until a day) for less than 14 days from a reservation day. During this time, please be careful when there is not payment, even if I do a tentative reservation because it becomes invalid.
- ◇ When I cancel it within ten days before a use day when I already pay charge, it returns a half equivalency sum of the charge. Bring the receipt and the use approval book which I handed at the time of payment to Tetsugakudo park administrative office

▼ About usage after the registration ▼

PC	From 9:00 to 22:00	Address <a href="https://yoyaku.nakano-tokyo.jp/stagia/reserve/grb_init">https://yoyaku.nakano-tokyo.jp/stagia/reserve/grb_init</a>
Smartphone	From 9:00 to 22:00	Address <a href="https://yoyaku.nakano-tokyo.jp/stagia/reserve/gsm_init">https://yoyaku.nakano-tokyo.jp/stagia/reserve/gsm_init</a>
Cell-phone	From 9:00 to 22:00	Address <a href="https://yoyaku.nakano-tokyo.jp/stagia/reserve/gmp_init">https://yoyaku.nakano-tokyo.jp/stagia/reserve/gmp_init</a>
User terminal	From 9:00 to 20:00	<b>Tetsugakudo exercise facility, Kamitakada exercise facility</b> NakanoZERO, Nogata-kumin hall, NAKANO-Geinou small theater, Nakano gymnasium, Saginomiya gymnasium.

※ You can perform inquiry, the cancellation of the space situation for principle 24 hours (only as for the PC, the smartphone, the cell-phone)

● The registration of the e-mail address

The registration of the e-mail address is possible from "Nakano-ku facility reservation system".

After registering an e-mail address, one can receive a news email--It is crowded and about contents and a lottery result --from the system.

◆ Usage Fee

\* Group Fee

Timetable	Morning (9:00~12:30)	Afternoon (13:30~17:00)	Night (18:00~21:30)	All day (9:00~21:30)
Weekdays	¥4,900-	¥7,400-	¥10,400-	¥19,100-
Sat.,Sun.,Holidays	¥6,100-	¥9,100-	¥12,400-	¥23,900-

\* Personal Fee

	A ticket	A sheet of 12 tickets
A junior high school student (more than eighth grader)	¥300/one time	¥3,000-
More than a high school student	¥610/one time	¥6,100-

▼ About the use of the meeting room ▼

1. Registration

(the group registration, An item group except the Kyudo)

- ◇ The registration as a Kyudo group or the group except the Kyudo is necessary so that it is used Kyudo-jo meeting room. The personal use is not possible. The registration charges are free.
- ◇ After registration, persons can use Tetsugakudo Kyudo-jo and Kyudo meeting rooms.
- ◇ The double registration of a person registering itself is not possible anymore.
- ◇ From the first day of the month two months before the use day to the day before, a person can apply than "Nakano-ku institution reservation system".

2. A purpose of use

- ◇ Only the meeting use

3. A use rate

Morning (from 9:00 to 12:30)	Afternoon (from 13:30 to 17:00)	Night (from 18:00 to 21:30)
¥500	¥500	¥500

- ◇ When you use time with the group use of the Kyudo-jo on the same day, the fee for use becomes the exemption.

#### 4. About the cancellation of the reservation

- ◇ Until three days before the use day, the cancellation of the reservation is possible free.
- ◇ Cancellation is not possible, on the day before on that day, on the day before last on a use day.  
With or without the use, I will have you pay charge.

#### 5. Matters that require attention in the Kyudo-jo use

- ◇ In **Kyudo-jo**, a bare foot becomes put under ban. Please bring socks by all means.
- ◇ At the time of the Kyudo group use, please place a person having the qualification of the authorized instructor (\*4), club activities advisor of the school or ranked people (\*5) more than four steps who can do the safe instruction and the technical guidance, by all means.  
(\*4) Public interest Japan Amateur Sports Association official recognition Foundation  
(\*5) The federation of Public interest Japan Kyudo authorization Foundation
- ◇ Because there is not a parking lot in the Kyudo-jo, the arrival by car is not accepted.

#### ▼ Reference ▼

<About a reservation system, an event held in Kyudo-jo, group registration>

Tetsugakudo park administrative office : 〒165-0024, 1-34-28, Matsugaoka, Nakano-ku  
TEL : 3951-2515

<About the individual registration, the placement situation of the safe instructor>

Tetsugakudo Kyudo-jo : 〒165-0024 1-34-28, Matsugaoka, Nakano-ku  
TEL : 3951-5416

*NTS Japan physical education institution group*