### Guidance of Myoshojigawa Ground on the use

(Myoshojigawa Ground favor on the use)

## **▼** Registration **▼**

Registration is necessary to use the Myoshojigawa park motion open space.

The registration charges are free of charge.

- \* The double registration of a person registering itself is not possible anymore.
- \* There is update every three years.

## [Kind of the registration]

#### 1. The group of inhabitants of Nakano-ku

You can participate in lottery of the facility.

- A group to constitute in higher than ten people either of residence · working (\*1) · attendance at school (\*2) in Nakano-ku. A person, 20 years or older among all the members is as a representative, and all members are more than primary schoolchild in Nakano-ku.
  - (\*1) The person who works in an establishment in Nakano-ku
- (\*2) The person who goes to school in Nakano-ku
- \* The rubber-ball baseball the softball (under primary schoolchild) need members more than ten primary schoolchildren except the representative. In addition, in a use item associate; do it.
- \* A person cannot hold an additional post of the representative of plural groups. (the overlap registration impossibility of the representative)

### 2. The group of inhabitants of Nakano-ku etc.

After lottery end, you can propose it when it is not crowded.

- A group to constitute in higher than ten people either of half are residence, working (\*1) · attendance at school (\*2) in Nakano-ku etc. A person, 20 years or older among all the members is as a representative, and all members are more than primary schoolchild in Nakano-ku etc.
- \* The rubber-ball baseball the softball (under primary schoolchild) need members more than ten primary schoolchildren except the representative. In addition, in a use item associate; do it.
- \* A person cannot hold an additional post of the representative of plural groups. (the overlap registration impossibility of the representative)

## [Things necessary for registration] (\*The following certificates are necessary at the time of the registration)

# 1. The group of inhabitants of Nakano-ku

One either of the following proof documents which can be confirmed an address, a full name and the date of birth of all group of inhabitants (= members) of Nakano-ku.

(A) Proof by the residence in Nakano-ku

One either of driver's license, driving career certificate, ·Health insurance card, ·Basic Resident Register card (with the photograph of the face), · The passport, ·the student identification card

(B) Proof by the working in Nakano-ku

One either of the certificate **mentioned above (A)**, and an establishment is a working certificate of there being in Nakano-ku

(The thing which, for the style that an office company or our facility published, was sealed a company mark. But with a health insurance card, when we can understand that there is the establishment in Nakano-ku, a working certificate unnecessary.)

(C) Proof by the attendance at school in Nakano-ku

One either of the certificate mentioned above (A), and Student's handbook, or the proof of student registration certificate

(if there is a mention of an address, a full name, the date of birth to the student handbook, it is possible to receive only with the student handbook)

### 2. The group of inhabitants of Nakano-ku etc.

One either of driver's license, driving career certificate, ·Health insurance card, ·Basic Resident Register card (with the photograph of the face), · The passport, ·the student identification card

% Residence, working, attendance at school in **Nakano-ku** needs one either of the applicable proof among (A)  $\sim$  (C) mentioned above.

\*

- \* The representative (an applicant) take the original of proof documents. Other people do not mind even copying.

  (when an address is listed in the back side in a health insurance card, a driver's license, the copy of both side is necessary.)
- \* The proof documents that have expired are not available.
- \* After confirming the proof documents, we return them except a working certificate and a student registration certificate .
- \* Because even a family except the person himself has the acquisition, the resident's card does not accept it as a certificate.
- \* The photograph presentation with the digital gadget and the thing which the address including the public utilities charges receipt was listed in do not accept it as a certificate.

\*With the proof documents mentioned above, please come to the registration window. I have you fill in a matter necessary for a registration application. After having performed the confirmation with proof documents, I publish a member's card.

## **▼** About usage after the registration **▼**

Please perform inquiry and a reservation of the space situation, the application for lottery than [Naisesunet] (="Nakano-ku facility reservation system").

You can use the system mentioned above from a PC, a smartphone, a cell-phone, a user terminal.

PC	from 9:00 to 22:00	Address	https://yoyaku.nakano-tokyo.jp/stagia/reserve/grb_init
Smartphone	from 9:00 to 22:00	Address	https://yoyaku.nakano-tokyo.jp/stagia/reserve/gsm_init
Cell-phone	from 9:00 to 22:00	Address	https://yoyaku.nakano-tokyo.jp/stagia/reserve/gmp_init
User terminal from 9:00 to 20:00 Tetsugakudo exercise facility, Kamitakada exercise facility,			
NakanoZERO, Nogata-kumin hall, NAKANO-Geinou small theater, Nakano gymnasium,			
Saginomiya gymnasium.			
*You can perform inquiry, the cancellation of the space situation for principle 24 hours.			
(only as for the PC, the smartphone, the cell-phone)			

## • The registration of the e-mail address

The registration of the e-mail address is possible from "Nakano-ku facility reservation system".

After a person registering an e-mail address, one can receive a news email--It is crowded and about contents and a lottery result -- from the system.

## [the application for lottery]

1. A lottery application (only in the group of inhabitants of Nakano-ku)

During a period from 10th to 19th, you can apply to a lottery for one month for former two months.

- \* The number of the lottery application cells to maximum of 2cells a day (1 cell two hours), for three days ( as for Saturday and Sunday, Holiday up to 1 day)
- 2. A lottery

Drawing lots every month on 20th.

3. The confirmation of the lottery result

You can confirm a lottery result every month from 21st.

When you do not use the cell which you won, you cancel it within three days before a use day, and please file. (the back side refers to "the cancellation of the reservation")

## [the reservation of the space facility]

<For this month, the next month>

You can reserve the not crowded cell at any time.

<For Two months after next (the Lottery month) >

After a lottery, you can reserve the not crowded cell by the following schedules.

(1) The group of inhabitants of Nakano-ku etc.

You can make a reservation every month from 21st.

\* You can make a reservation to 6 cells for 1st to 15th.

(but until up to two cells a day, for three days including the election by the lottery.)

\*You can reserve the cell of the cancellation from 9:00 the next day.

## [The procedure of use daily allowance day]

1. Please show the member's card of the group which made a reservation at the window of the facility to use, and tell the office about a group name.

From the use of January 2018, on that day when it is filed at a window before use time, a representative at the time of the registration or the registration members, (as the member), please show the member's card of the group by all means.

2. Please fill in an application with the name and the phone number of the person who came to the window, and we publish an identification of use approval.

#### [Registration window ]

**♦** Tetsugakudo exercise facility office

[window time in] It is from 9:00 to 17:00.

#### **▼** Facility summary **▼**

[An facility name] Myoshojigawa Ground

[Address]  $\mp 165-0024$ , 1-33, Matsugaoka, Nakano-ku

[Facility contents]: one soccer ground (do not get the soccer court of the full standard) and the boy baseball field [Use item]:

- (1) rubber-ball baseball, softball (only elementary schoolchild) (2) girl softball (3) soccer
- (4) The item that Nakano-ku recognized as appropriateness

[The use date and time]: every month from 1st to 15th

(Shinjuku-ku takes advantage of the periods from 16th to the end of the month.)

- (1) From 9:00 a.m. to 11:00 a.m. (2) From 11:00 a.m. to 1:00 p.m.
- (3) From 1:00 p.m. to 3:00 p.m. (4) From 3:00 p.m. to 5:00 p.m.

- (5) From 5:00 p.m. to 7:00 p.m. (only in Jun., Jul., Aug., impossible as for the use only in the elementary schoolchild, junior high school students.)
- ※ On an opening day free to do the elementary schoolchild, junior high student of (from 9:00 to 17:00) on the second and the fourth Saturdays on every month, and a society physical education business support day of Nakano-ku (please inquire for the schedule to Tetsugakudo Administration Office), a person cannot do a lottery, the reservation.

[Use charges]: Free of charge

[A closure day]: Thursday first in September and the year-end beginning of the year (12/29 - 1/3)

### ▼ a registration window ▼ The registration is from 9:00 to 17:00

◆ Tetsugakudo park administrative office : 〒165-0024 1-34-28, Matsugaoka, Nakano-ku

TEL: 03-3951-2515 FAX: 03-3951-2280

It is foot 12minutes from the Seibu Shinjuku Line "Araiyakushimae" station, and foot 13minutes from the Toei Ooedo Line "Ochiai-Minami-Nagasaki" station.

\* You cannot use the parking lot on Saturday and Sunday, a holiday.

## **▼** Matters that require attention on using it **▼**

## 1. About the right or wrong of the use

- ♦ By bad weather and bad condition, It may not be available. After a representative or an applicant tell an institution about the right or wrong of the use, a person tells about a result towards members.
  - About the right or wrong of the use, the manager side almost determines it one hours before the start time.
- Including the case that there was a frost on the day of use and it was the day of the rainy weather the day before, even if it was fine weather in the morning on the day of use, and being used there may not be it.
  In addition, we ask for you a procedure of the use cancellation within three days before when persons cancel the use, after considering the physical condition of the people who are used in low and high temperature, and about an expected temperature.
  - By early cancellation, the use opportunities of a person left out of the lottery increase, so please cooperate so that most use an institution more effectively.
- ♦ The reception of the spare day such as meetings become the reception all at once at 9:00 on the next day when a meeting was finished. By a reservation system of the use, please apply. In addition, one cannot apply when one cannot carry out the meeting day by rainy days.
- ♦ In addition, please obey the instructions of the manager.

#### 2. About the cancellation of the reservation

- ♦ The cancellation of the reservation is possible until three days before a use day.
- ♦ When you cancel it after two days ago on a use day, to Tetsugakudo park administrative office (03-3951-2515), please go on the telephone.
- ♦ When you cancel it after two days ago on a use day, it is not possible for the participation in lottery, the reservation to a space cell during a constant period. In addition, we open the cell canceled after two days ago on the use day to the public for a space cell.
- ♦ The use cell concerned becomes vacant and opens it to the public as a cell when you passed for 30 minutes from the use start time and when there are not prior communication on the use day, and a reservation group does not arrive to the facility.

# (1) Cancellation (there is prior communication) of the use day two days ago and on the day

「The group of inhabitants of Nakano-ku」 · · · During the period until the end of next month, there are not lottery participation and the reservation to a space cell.

The group of inhabitants of Nakano-ku etc. • • During the periods until the end of next month, the reservation to the space cells is not made.

# (2) Without a cancellation procedure by the cancellation without permission unused (there is no prior communication)

The group of inhabitants of Nakano-ku . • • During the period until the end of two months after next, there are not lottery participation and the reservation to a space cell.

The group of inhabitants of Nakano-ku etc. • • During the period until the end of two months after next, the reservation to the space cells is not made.

#### 3. Attention in the ground use

- ♦ Because there is not the parking lot, the arrival by car is prohibited. The neighboring roads are towaway zone, too.
- ♦ The use of metal spikes is prohibition.
- ♦ At use approval time, it includes time for preparations, putting in order. Please perform ground maintenance after the use by end time immediately and leave it.
- ♦ Please take a large quantity of garbage including the lunch home with you.
- ♦ Please cooperate so that users can use it comfortably each other.